



Evaluation Form

- standard form to be used on every transnational meeting and training activity –

M1: Karlsruhe (04.10. – 07.10.2016)

Preparatory phase

		yes	no	no answer
1.	Have you received the results and materials of the preceding meeting at the agreed time?			X

Organization of the preparatory phase		very high	high	me- dium	low	very low	no answer
2.	I received all relevant information for the upcoming project visit in time, e.g. date of the meeting, hotel, transport,...	4	4	1			
3.	Host only: I received all relevant information in time, e.g. names of participants at the meeting, length of stay, time of arrival and departure,...		1		2		
4.	I received the agenda for the upcoming meeting in time.	5	3		1		
5.	Concerning the project organization in the preparatory phase, I have following ideas, wishes and suggestions:						

Content of the preparatory phase		very high	high	me- dium	low	very low	no answer
6.	Contents and subject of this meeting were clarified well in advance.	4	4	1			
7.	I knew precisely which topics I was expected to prepare for this meeting.	6	2	1			
8.	I knew precisely which materials I was expected to prepare for this meeting. (presentations, information sheets etc.)	6	2	1			
9.	Concerning the content in the preparatory phase, I have following ideas, wishes and suggestions:						
Have a common repository for all documents.							



Meeting

Organization of the meeting		very high	high	me- dium	low	very low	no answer
10.	The meeting was well organized. (transport, program, meals, leisure time, time to socialize...)	5	3	1			
11.	The meeting was useful for the organizational development of the project.	5	4				

		yes	no	no answer
12.	It was agreed who is responsible for the collection and dissemination of results and materials of the project meeting.	8		1
13.	It was agreed until which date participants hand in their results and materials to be dismissed.	7		2

14. Concerning the project organization in the meeting, I have following ideas, wishes and suggestions:

Content of the meeting		very high	high	me- dium	low	very low	no answer
15.	All partners were prepared well for the meeting.	2	9				
16.	All items of the agenda were sufficiently discussed.	7	1				1
17.	I got a deeper knowledge/understanding/insight into the topics under discussion.	7	2				
18.	The ... are useful for my work at school/in my institution.						
	a) materials	1	4	1	1		2
	b) presentations	1	3	4			1
	c) new ideas	6	1	1			1
	d) links for further studies	3	2	2			2
19.	The meeting was useful for the development of the project with regard to content.	6	2				

20. Which topics of the meeting do you consider the most important for your work?

Presentation from every country.
Practice from other countries with regard to integration of refugees.
The presentation of the two teachers dealing with young refugees.
Educational biographies.
Learning outside the classroom.
Results of the questionnaire.
The training activities and to learn about how other countries handle the challenges and what challenges they have.

21. Concerning the content of the meeting, I have following ideas, wishes and suggestions:

Every time a new song as teaching material for refugees.
Time to talk about the on the learning package.

22. Do you have any suggestions for the agenda of the next meeting?

Not yet.